



Confirmed MINUTES of GENERAL MEETING held on 7 February 2017

Meeting opened: 6.35pm at Cardwell Library meeting rooms

Present: Chaired by Mark Sheahan (President), Jenny Green (Minutes Secretary), Kathy Sheahan (Vice President), Christine Ihle (Treasurer), Phil Gruber (committee member), Gareth Davey (committee member), Kevin Lockhart, Leanne Miller, Ken Miller.

Apologies: Thea Ormonde (committee member), Antonette Milone, Angelina Brazier, Ron Brazier.

PREVIOUS MINUTES

Unconfirmed minutes of the previous general meeting held on 6 December 2016 were distributed to members prior to the meeting. Gareth Davey had some minor amendments, and the amended minutes were moved for acceptance.

Moved: Gareth Davey

Seconded: Christine Ihle

Result: Motion carried.

CORRESPONDENCE OUTWARD

- Email from Kathy Sheahan to Mark Evans at Tropical Coast Tourism (TCT) re Board Membership Nomination – dated 9/12/16.

CORRESPONDENCE INWARD

- Email from Kathy Sheahan to Cardwell Chamber re: TCT Nomination accepted – dated 9/12/16.
- CCED Meeting reminder – 13/12/16.
- Newsletter from Andrew Cripps "Out and About in Hinchinbrook" – 16/12/16.
- CCED Draft Minutes – 22/12/16.
- Invoice from Sweet Surprise Bakery for supply of bread to Carols by Candlelight – 5/1/17.
- CCED Agenda – 6/1/17.
- Invoice and insurance papers from Resilium Insurance Brokers – 10/1/17.
- CCED Minutes – 11/1/17.
- Endorsement Invoice from Resilium to increase insurance cover – 11/1/17.
- New membership application from AirConKleen Cassowary Coast – 20/1/17.
- CCED Minutes and Agenda – 30/1/17.
- Media Release from Andrew Cripps re: 2017 Telstra Business Awards – 1/2/17.
- Newsletter from Andrew Cripps – 2/2/17.

TREASURERS REPORT

Received \$1000 from CCRC.

Received \$132 for 2 new memberships (AirConKleen Cassowary Coast and the North Queensland Newspaper Company t/as Herbert River Express).

Balance of Account is \$6159.02

Motion that the Treasurer's Report be accepted.

Moved: Christine Ihle

Seconded: Mark Sheahan

Result: Motion carried.



BUSINESS ARISING FROM PREVIOUS MEETING on 6 December 2016

1. Peter Kenyon workshops

- Chamber contacted TCT regarding the outcome of the Peter Kenyon community workshop which was held in Cardwell recently [September 2016]. The information will be collated and distributed.
- Margaret Darveniza, then CCRC's Director of Community Services, emailed Cardwell Chamber in October apologising for the delay in informing the outcome of the workshop. Margaret would be happy to meet with chamber or individuals. This to be followed up in the new year.

Update

Margaret Darveniza is no longer working for CCRC. Kathy Sheahan has liaised with Marcia Baker from Tropical Coast Tourism (TCT) and has reported that the map has been developed and will be finalised by Friday. Kathy presented to the meeting the proposed wording for "Why Is Your Place Special". Some changes have been suggested and Kathy will amend and present to TCT. [Action item]

Status: Ongoing.

2. Mountain Bike Tracks

- Kathy Sheahan spoke on behalf of Mark Sheahan, Chamber President. Jeff Coward from CCMC has not heard about receiving the grant for the mountain bike tracks in Cardwell State Forest. Kathy to liaise with Bendigo Bank for payment of signage and also to approach John Bennet from HQ Plantations for permission.
- The grant application was not successful. A meeting will be organised in the new year with Jeff Coward to discuss the allocation of money for signage for the established trails. This will also need to be discussed with QLD National Parks, with backing from HQ Plantations and Giringun Aboriginal Corporation.

Update

Mark Sheahan will meet with Peter Toppen from Bendigo Bank, John Bennett from HQ Plantations, and Jeff Coward from CCMC to discuss using the donation from the Bendigo Bank for signage for the bike tracks. [Action item]

Mark said that there is a phone app called Strava [www.strava.com] which can be used to map bike tracks.

Status: Ongoing.

3. CCRC's Community Market info session

- Representatives from Chamber of Commerce were not able to attend the CCRC Community Market Info Session held in Tully on 7 October 2016. CCRC's Kath Barnett from the Cultural & Recreational Development Office will be organising another session to be held in Cardwell.
- A meeting with Kath Barnett will be arranged in the new year before the markets reconvene.

Update

Thea Ormonde, Kathy Sheahan, Lynette Rainey and Jenny Green will meet on Monday 13 February to discuss the running of the markets. Thea will contact Kath Barnett to speak to the Markets Subcommittee regarding the markets. [Action item]



BUSINESS ARISING FROM PREVIOUS MEETING on 6 December 2016

Gareth Davey asked if it would be opportune to ask Cardwell's Ambulance Committee if they would like to work with the Chamber this year. The Chamber will write to the Ambulance Committee suggesting both groups can work together on this year's markets in Cardwell.

[Action item]

Status: Ongoing.

4. Walking tracks

- *Thea Ormonde suggested that walking tracks could link creeks and swimming pools. This would encourage bushwalkers to the area. Mark Sheahan will discuss with John Bennett from NQ Plantations and Christine Ihle.*

Update

As Christine Ihle was not present at the December meeting, discussions were postponed.

Status: Ongoing.

5. Carols by Candlelight

- *Carols by Candlelight will be held on 18 December 2016. Cr Glenn Raleigh will discuss with CCRC's Kath Barnett regarding the night.*
- *Chamber will provide a free BBQ with Rob Lowry as Santa who will hand out lollies to the children. Music will need to be followed up.*

Update

This was a very successful evening with many positive comments received.

With thanks to CCRC for contributing \$1000 to the Chamber which provided a free sausage sizzle and free drinks. 150 battery-operated candles were handed out and Santa arrived handing out 150 bags of lollies. A very special thank you to David Smith from Assembly of God Church who provided the band and entertainment. A very big thank you to Barry Anderson who also provided music and singing. Thank you also to Santa for visiting Cardwell.

Status: Closed.





BUSINESS ARISING FROM PREVIOUS MEETING on 6 December 2016

6. Street signage

- Gareth Davey asked if signs could be erected directing people to parking in Balliol Street for the VIC.
- Cr Glenn Raleigh will take this to the Traffic Consultative Committee as anything involving the Bruce Highway is a Main Roads issue.
- Cr Raleigh has advised that Main Roads will consider the signage but it is a budgetary issue. There is no opposition to the signs but consideration will be made regarding the position and size.

Update

Mark Sheahan will contact CCRC's Vince O'Brien about putting signs on existing poles. [Action item]

Status: Ongoing.

7. Cardwell/Dallachy Aerodrome

- Angelina Brazier asked: Is the Dallachy Aerodrome being taken over by the new owners of Port Hinchinbrook? Gareth Davey informed the group that it is only a proposal on their website including renaming it to "Hinchinbrook Airport". There has been no community consultation. Gareth suggested "Hinchinbrook Gateway" would be a better name as it is the closest airport to Hinchinbrook Island. According to correspondence received from various people in CCRC, nothing has been submitted to Council to change its name or ownership. Angelina suggested the Chamber start a public petition to urge CCRC to retain the aerodrome as a publicly-owned and -controlled asset. Gareth suggested we hold off the petition at this stage and wait and see if acquisition rumours become more substantial.

Update

Gareth Davey asked whether it is now time to arrange this petition, to make community opinion known to CCRC. After discussion, it was agreed that Gareth would arrange a public petition asking residents and visitors if they want CCRC to upgrade the aerodrome to be suitable for Royal Flying Doctor Service aircraft. [Action item]

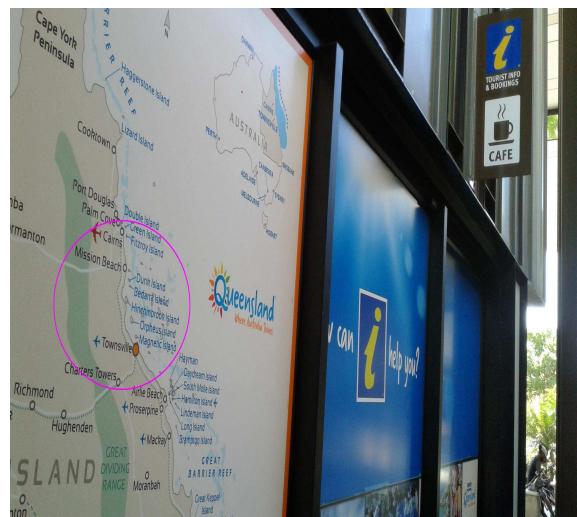
Status: Ongoing.

AGENDA ITEMS

1. Gareth Davey – Maps by Townsville Enterprise

Discussion: Gareth recently visited the Visitor Information Centre on Flinders Street in Townsville. They display two large maps (one inside, one outside) neither showing any Cassowary Coast towns apart from Mission Beach. Staff in the VIC advised Gareth that Townsville Enterprise run the office and are the entity responsible for the maps.

Outcome: Kathy Sheahan will discuss this issue at the next meeting of Tropical Coast Tourism (TCT). [Action item]





AGENDA ITEMS cont'd

2. Gareth Davey – Cassowary Coast Economic Development Inc.

Report to Chamber members by myself and Christine Ihle on our membership and attendance of CCED (Cassowary Coast Economic Development Inc) meetings in Tully over the past 6 months – what CCED set out to achieve and what it has been able to achieve.

Gareth gave a brief history of the group which was founded in June last year as the peak economic body for the Cassowary Coast by the four major business associations: the Chambers of Commerce in Cardwell, Tully and Innisfail, and Mission Beach Business & Tourism. There are two founding members from each business association, plus some observer members including the Mayor and some councillors who attend many of the meetings. Christine and Gareth are the founding members representing the Cardwell Chamber and its Cassowary Coast interests.

The group has met monthly and had presentations about the Dunk Island Spit development, the adequacy of Cassowary Coast aircraft landing areas, the Port Hinchinbrook development, a road/rail/sea/air transport hub proposal for Innisfail, and workshops to put the Cassowary Coast on tourist maps.

Issues raised have included banana farms biohazards, prawn farm biohazards, boiling drinking water advisory notices, keeping the radionavigation beacon at Innisfail Airport, Innisfail meatworks, the Ratings Reference Group, Innisfail Airport lease charges, and Cardwell spa pool signage. A letter of support has been written about the Dunk Island Spit development, and a letter of concern has been written about Council's aerodromes not meeting the Flying Doctor's minimum requirements. Disappointingly, some issues raised have been referred back to their local Chambers.

Christine reported on her involvement in the 'real estate subcommittee' which has been set up by CCED to research what encourages people to live, work and visit the Cassowary Coast, as well as what factors are turning people away, such as a lack of medical or education facilities. The project involves initially surveying real estate agents whose contact with investors, buyers and tenants places them in an ideal position to help answer the above questions.

Gareth expressed an observation that, despite having 8 meetings, not a lot has been achieved so far. The worst-case scenario is that the group will become a show-pony organisation just to make the Mayor look good, but it's not at that stage yet. While it is very good to have the Mayor attending, he is not the one who controls Council staff – that's the job of Council's CEO, and Gareth suggested the CEO should be attending CCED meetings to report on progress or otherwise.

In addition, having political identities attend who want to take on agenda items as part of their next election campaign is unwise. CCED should be apolitical, just as the Chamber is, and projects should be independent of election cycle branding.

Outcome: Mark Sheahan to write to CCED's President reiterating earlier discussions on what CCED was set up to achieve. **[Action item]**



AGENDA ITEMS cont'd

3. Thea Ormonde – UFO Festival

The first meeting of the UFO Festival subcommittee met on 14 January with 10 people attending. Jenny Green read out the unconfirmed minutes of that meeting (below and overleaf):



Unconfirmed MINUTES of SUBCOMMITTEE MEETING held on 14 January 2017

Meeting opened: By Thea Ormonde at 10.15am in Cardwell Library's meeting room

Present: Thea Ormonde (Committee member, Cardwell Chamber of Commerce)
 Kathy Sheahan (Vice President, Cardwell Chamber of Commerce)
 Jenny Green (Secretary, Cardwell Chamber of Commerce)
 Gareth Davey (Committee member, Cardwell Chamber of Commerce)
 Glenda Rosendahl (Cardwell Lions Club)
 Sandra Flegler (Cardwell Lions Club)
 Molly Dunn
 Campbell Higgins*
 Pam Stone*
 Demelza Stone*

**arrived 10.40am due to road delays*

Apologies: Cr Glenn Raleigh (CCRC).

PREVIOUS MINUTES

No minutes needed to be confirmed as this is the first official subcommittee meeting for the 2017 UFO Festival.

CORRESPONDENCE OUTWARD

Nil recorded.

CORRESPONDENCE INWARD

Nil recorded.

DISCUSSION

1. Thea Ormonde

- This is the fourth year of the Festival.
- Explained the rationale behind the changed date, changed venue, costs involved, and the entertainment to be provided.
- This year will rely less on funding, and move more to self-sufficiency. Eventually there will be no funding. Sponsorship tends to come more from outside Cardwell.
- Moneys received are accepted under the auspices of the Cardwell Chamber of Commerce Inc and held in a special UFO Festival account. A bookkeeper has been appointed to manage the financials. The costs of running last year's Festival will be made available to meeting attendees.
- The venue has been changed away from the foreshore due to the cost of setting up marquees etc.
- The band will be equipped for an indoor venue this year.
- This year will feature showrides which can be provided without charge to the Festival organisers if held on 3 June. Skydivers are also planning to attend.



AGENDA ITEMS cont'd

2



- A kids party will be held separately from the adults 'Alien Invasion' party due to alcohol licensing requirements. It is intended to charge a modest entry fee for the party.
- A draft Program of Events was distributed to attendees – see attached – and discussed. Note: Triathlon (as per 2016 Festival) to be added to the early morning programme. The finish line will be at the new venue.
- C-Files have become so popular that a larger venue is required. Intend to charge a modest entry fee as of this year. Time limit on speakers may be necessary.
- Helpers are required for hall preparation, markets including food stalls (safety etc), bar, childrens' activities (P&C perhaps), promotion and marketing.
- Food vendors need to commit by prior registration payment.
- Asked Lions Club attendees to consider their involvement regarding food and meal preparation which may include breakfast for the Triathlon. Locally prepared Martian-coloured sausages have been used at previous Festivals.

2. Jenny Green

- Recommended a large UFO-themed statue/sign on the foreshore to direct people to the new venue.
- Signage and advertising were discussed by the attendees, as well as paper mache models.

3. Sandra Flegler

- Recommended Easter would be a good time to start regular advertising.

4. Pam Stone

- Discussed connections with other possible participants such as Men In Black and the Knight Rider Kitt car. Old cars from wreckers also mentioned.
- Costumes were discussed.

5. Demelza Stone

- Drones would add value to the Festival.
- A UFO website amendment was requested to correct a published Festival date.

6. Gareth Davey

- A local Historical Society could be approached to make a respectful and private interview-style recording of witnesses to the Tully Nest incident.
- Some ideas from last year: crop circles near Tully (with overflying competition); high-powered searchlight to probe the night sky; lights in the night sky from pre-arranged aircraft; cocoons in the town pool; a boatload of upward-looking elderly residents moored offshore; inviting the flyable UFO aircraft owned by David Rowe in New South Wales; accommodation packages for fly-in visitors; marketing in motorhome magazines.
- Any machines flying over or near the Festival must avoid physically contacting each other.

7. Campbell Higgins

- Recommended we compare our plans for Cardwell with the UFO town in the Northern Territory (Wycliffe Well) that has an alien theme all year round.
- A large iconic symbol at Cardwell's road entry points would let people know all year that this is Australia's main UFO town.



AGENDA ITEMS cont'd

3



ACTION ITEMS

- (a) **Thea Ormonde** will take care of venue licensing (including security requirements) and Council permits.
- (b) **Gareth Davey** and **Kath Sheahan** to meet and do sponsorship requests.
- (c) **Nic Zymaras** in Cairns is preparing promotional material at no cost.
- (d) **Nic Zymaras' wife** will begin regular Facebook posts.
- (e) **Jenny Green** to include Festival on agenda for next Chamber of Commerce general meeting on 7 February.
- (f) **Meeting attendees** can contact Thea direct by emailing thea@cardwellufofestival.com.au.

Meeting closed: 11.48am
Next Meeting: Saturday, 11 February 2017, 10.00am
Venue: Cardwell Library Meeting Room

4. **Jenny Green** – *Applications for membership*

An application for membership was received from Ken and Leanne Miller of AirConKleen Cassowary Coast. Motion to accept membership application.

Nominated: Christine Ihle **Seconded:** Gareth Davey **Result:** Membership accepted.

An application for membership was given to Mark Sheahan by Stephen Darwen of the North Queensland Newspaper Company (Herbert River Express). Motion to accept membership application.

Nominated: Gareth Davey **Seconded:** Kath Sheahan **Result:** Membership accepted.

The Chamber's website, membership database and noticeboards will be updated. [**Action item**]



GENERAL BUSINESS

1. Gareth Davey – *Carols by Candlelight*

- o Recommended the Chamber send a 'thank you' letter to CCRC for their financial contribution to the Cardwell Carols by Candlelight event. Others also recommended letters to Rob Lowry (Santa) and Cardwell Assembly of God for their participation. **[Action items]**

2. Kathy Sheahan – *Town clock*

- o Cardwell's town clock on Victoria Street is still not keeping time despite being repaired at Council's expense. Several strategies were discussed. Moved that the Chamber will write to CCRC asking for the clock to be repaired or removed. **[Action item]**

Moved: Gareth Davey

Seconded: Jenny Green

Result: Motion carried.

3. Jenny Green – *4KZ promoting Cardwell*

- o Chrysta McCarthy from 4KZ has sent a flyer to the Chamber offering each business a spot to advertise on 4KZ. There is a cost involved and will run from March/April/May. The Chamber will email businesses in Cardwell this information. **[Action item]**

4. Kevin Lockhart – *Advertising about NBN*

- o Advertising about the NBN is not quite truthful. It will put up the cost of living in rural areas as they cannot access the NBN directly.
- o Geoff Moffat from the Kennedy Valley has been promoting an online petition and asks every concerned person to please register. [The petition's Internet address is at: <http://www.change.org/p/senator-fiona-nash-stop-digital-discrimination-of-rural-australians-now>]

5. Christine Ihle – *Kirrama Range T-shirts*

- o Kirrama Range T-shirts are still available for sale. [\$55 from Cardwell Post Office.]

6. Christine Ihle – *75th Anniversary of the Battle of Coral Sea*

- o The next planning meeting for this community event will be held on Friday 17 February. All welcome.

7. Phil Gruber – *Signage in Cardwell*

- o If a sign is to be erected in Cardwell why not use the existing pole/post? Mark Sheahan and Phil will do a walk around Cardwell to see how the signs are erected. **[Action item]**

Meeting closed: 8.00pm
Next Meeting: Tuesday, 7 March 2017, 6.30pm
Venue: Cardwell Library Meeting Rooms